

**Letter of Reprimand**

**Perimeter Behavioral of Forrest City (Woodridge Behavioral Care of Forrest City, LLC)**  
**1521 Albert St.**  
**Forrest City, AR 72335**

May 2, 2022

Dear Ms. Charlotte Lockhart,

On April 27<sup>th</sup>, 2022, the Division of Child Care and Early Childhood Education recommended to the Child Welfare Agency Review Board that a Letter of Reprimand be issued to Perimeter Behavioral of Forrest City based on noncompliance of the Minimum Licensing Standards. The Child Welfare Agency Review Board unanimously voted to issue this letter. The authority for the Board to grant a Letter of Reprimand is listed within the License Status Section of the Minimum Licensing Standards for Residential Facilities. It states, "The Board shall have the power to deny an application to operate a child welfare agency or to revoke or suspend a previously issued license. The Board may also issue Letters of Reprimand or Caution to a child welfare agency." The Division of Child Care and Early Childhood Education will provide status updates to the Board regarding this matter per the Board's request.

The agency has failed to maintain substantial compliance with Minimum Licensing Standards. Areas of concern are centered around Buildings/Grounds, Behavior Management, Ratio/Supervision, and Unprofessional Conduct. This lack of sustained compliance has resulted in a Corrective Action Agreement (CAA) placed on the agency. The original CAA began in July 2021 and is still in effect. If the Agency does not substantially comply with the CAA, a Probationary License may be issued by the Child Welfare Agency Review Board. A Probationary License may be issued to an agency that has not maintained compliance with Minimum Licensing Standards, but that the Board believes that compliance can be restored and subsequently maintained. This license maybe issued for up to one (1) year, at the discretion of the Board. (Arkansas Code Annotated §9-28-401, Minimum Licensing Standards for Child Welfare Agencies).

The attached CAA reflects the excessive citations and lack of sustained compliance at Perimeter Behavioral of Forrest City. Because of this, youth are not receiving the required care as intended by the Minimum Licensing Requirements.

**Division of Child Care & Early Childhood Education**  
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The Child Welfare Agency Review Board does acknowledge the efforts Perimeter Behavioral of Forrest City is making to meet the CAA. Efforts to correct and sustain those improvements can be a huge undertaking and we understand that retraining staff does take time. Reducing new intakes to ensure staff are properly trained and hiring additional management to work the evening shift might also serve to improve your CAA efforts and foster sustainment of the work you are doing to meet licensing requirements.

Regards,



William A. (Andy) Altom

Chairman of Child Welfare Agency Review Board

Cc: Tonya William-Division Director  
Dawn Jeffery, Assistant Director  
Michelle Bridges-Bell, OCC Attorney  
Division Administrative Staff

Recommendation of Letter of Reprimand

**Perimeter Behavioral of Forrest City (Woodridge Behavioral Care of Forrest City, LLC)**

**1521 Albert St**

**Forrest City, AR 72335**

**April 27, 2022**

**Facility Background:**

Licensed Psychiatric Residential Treatment Facility and Sexual Rehabilitative Program

PRTF Capacity: 66

Date Licensed: November 18, 2008

**Recommendation:**

The Placement and Residential Licensing Unit recommends a Letter of Reprimand for continued failure to comply with the Minimum Licensing Requirements in the areas of Behavior Management, Ratio & Supervision and Inspections, Investigations & Corrective Action. The Board shall have the power to deny an application to operate a child welfare agency or to revoke or suspend a previously issued license to operate a child welfare agency. The Board may also issue letters of reprimand or caution to a child welfare agency. If the agency does not substantially comply with the Minimum Licensing Standards, a Probationary License may be issued by the Child Welfare Agency Review Board. A Probationary License may be issued to an agency that has not maintained compliance with Minimum Licensing Standards, but the Board believes that compliance can be restored and subsequently maintained. The license may be issued for up to one (1) year, at the discretion of the Board. (§ 9-28-401, Minimum Licensing Requirements for Child Welfare Agencies).

**Section 905.4** – Behavior Management states, “The following actions shall not be used, including as discipline: **(C)** Lewd or obscene language, **(G)** Physical injury or threat of bodily harm, **905.9** states “Physical restraints shall be performed using minimal force and time necessary...” **905.10** states “Physical restraints shall be initiated only by staff trained by a certified instructor in a nationally recognized curriculum, and only to prevent injury to the child, other people or property, and shall not be initiated solely as a form of discipline...” There have been eight citations issued to the facility for failure to comply with Behavior Management Minimum Licensing requirements since September of 2021.