



Division of Child Care & Early Childhood Education

P.O. Box 1437, Slot S140, Little Rock, AR 72203-1437

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521 Visit Compliance Report

Licensee: United Methodist Children's Home Little Rock Campus

Facility Number: 115

Licensee Address: 2002 SOUTH FILLMORE
LITTLE ROCK AR 72204

Licensing Specialist: Clayton DeBoer

Person In Charge:

Record Visit Date: 3/24/2023

Home Visit Date: 3/24/2023

Purpose of Visit: Personnel Records

Regulations Out of Compliance:

Regulation Number: 1. 105. 15 .f

Regulation Description: The agency shall maintain a personnel file for each employee, which shall include:

Findings Description: Item not present in file.

Action Due Date:

Action Due Description:

Comply Date:

Sub Regulation Description:

Regulation Number: 1. 105. 15 .g

Regulation Description: The agency shall maintain a personnel file for each employee, which shall include:

Findings Description: Item not present in file.

Action Due Date:

Action Due Description:

Comply Date:

Sub Regulation Description:

Regulation Number: 1. 105. 15 .h

Regulation Description: The agency shall maintain a personnel file for each employee, which shall include:

Findings Description: Item not present in file.

Action Due Date:

Action Due Description:

Comply Date:

Sub Regulation Description:

Regulation Number: 1. 107. 4

Regulation Description: The agency shall document that all staff have been made aware of the need to protect the confidentiality of children in the use of social media.

Findings Description: Item not present in file.

Action Due Date:

Action Due Description:

Comply Date:

Sub Regulation Description:

Regulations Needing Technical Assistance:

Regulation Not Applicable:

Regulations Not Correctable:

Narrative:

Personnel Records reviewed for:

Monica Y.

Lisa B.

Delores B.

Ladonna F.

Eva D.

Marquita J.

Danielle P.

Pamela W.

Shaniya Y.

Derrick B.

Staff Derrick B.'s job title is Lead Maintenance. Staff did not have present in file: Resume or application, documentation that employees are made aware of they are mandated reports of suspected child maltreatment and have been given information on how to make a report, functional job description, 3 positive personal references from non-relatives, and social media confidentiality. These items will need to be produced for this staff member's file by 4/24/23.

Facility cited 105.15f, 105.15g, 105.15h and 107.4.

Provider Comments:

CCL Staff Signature :

Date: 3/24/2023



Provider Signature :

Date: 3/24/2023

