



Division of Child Care & Early Childhood Education  
P.O. Box 1437, Slot S140, Little Rock, AR 72203-1437  
P: 501.682.8590 F: 501.683.6060 TDD: 501.682.1550

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### Notice of Serious Incident

Date of Incident: 3/31/2023

Date Received by DCCECE: 4/3/2023

Facility Name: Elizabeth Mitchell Centers

Facility Number: 157

Facility Type: Residential

Incident Type: Licensing

Report Description: I wanted to inform you of an incident that occurred at The Centers (EMAC) on 3/31/2023. On 03/29/2023, it was reported client [REDACTED], DOB: [REDACTED] was left on the dorm unattended. [REDACTED] was left in bed as the clients transitioned from the dorm to the classroom. The staff member believed to be responsible for leaving [REDACTED] on the dorm, was suspended on 3/29/2023. On 3/31/2023, the Program Director was able to determine [REDACTED] was left on the dorm unattended for several minutes, and the identity of the staff member responsible. The staff member responsible for leaving [REDACTED] on the dorm, who had already been suspended, was terminated on 3/31/2023 due to this incident. On 3/31/2023, this incident was reported to the [REDACTED] and the call was accepted ([REDACTED]). [REDACTED] was not injured as a result of this incident. [REDACTED]'s guardian was notified about this incident. [REDACTED] is an Alaska DHS placement at The Centers. As always, please do not hesitate to contact me if you need any additional information.

Interim Action Narrative: Staff member was suspended on 3/29/2023 and terminated on 3/31/2023. [REDACTED] was called on 3/31/2023 and call was accepted.

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Maltreatment Narrative:

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**Licensing Narrative: Licensing Specialist reviewed complaint. Licensing Specialist will find out the assigned investigator. 4/4/2023, Licensing Specialist informed the referral was screened out. Licensing Specialist informed that facility was out of ratio (1:8) at the time of the incident.**



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## 521 Visit Compliance Report

**Licensee:** Elizabeth Mitchell Centers

**Facility Number:** 157

**Licensee Address:** 6501 WEST 12TH STREET  
LITTLE ROCK AR 72204

**Licensing Specialist:** Kendra Rice

**Person In Charge:**

**Record Visit Date:** 4/5/2023

**Home Visit Date:** 4/5/2023

**Purpose of Visit:** Complaint Visit

### Regulations Out of Compliance:

**Regulation Number:** 9. 907. 2

**Regulation Description:** Child caring staff shall be responsible for providing the level of supervision, care, and treatment necessary to ensure the safety and well-being of each child at the facility, taking into account the child's age, individual differences and abilities, surrounding circumstances, hazards and risks.

**Findings Description:** During transitioned, a staff member left a resident in the bedroom.

**Action Due Date:**

**Action Due Description:**

**Comply Date:**

**Sub Regulation Description:**

**Regulation Number:** 9. 907. 3

**Regulation Description:** Staff/child ratio shall be at least 1:6 during waking hours and 1:8 during sleeping hours.

**Findings Description:** Facility was out of ratio during this reported incident.

**Action Due Date:**

**Action Due Description:**

**Comply Date:**

**Sub Regulation Description:**

**Regulations Needing Technical Assistance:**

**Regulation Not Applicable:**

**Regulations Not Correctable:**

**Narrative:**

Time of visit: 2:15 pm to 2:30 pm

Census: 48

Licensing Specialist received a complaint of maltreatment on 3/31/2023.

Licensing Specialist informed that a resident was left behind during transition. Staff member involved was suspended on 3/29/2023 and terminated on 3/31/2023. Licensing Specialist also informed that the Shift Supervisor received disciplinary action because of this incident and another staff member was terminated.

R907.2, staff member left a resident unattended in a bedroom.

R097.3, facility was out of ratio at time of this incident.

**Provider Comments:**

CCL Staff Signature :

Date: 4/5/2023

Provider Signature :

Date: 4/5/2023