

Arkansas Department of Human Services

Placement & Residential Licensing Unit

Licensing Compliance Record

Agency Name: Perimeter Behavioral of Forrest City	Person In Charge: Charlotte Lockhart
Address: 603 Kittle Rd., Forrest City, AR 72335	Phone: (870) 633-3200
Licensing Specialist: Eleanor White	
Date of Visit: 06/18/24	Purpose of Visit: Personnel Records Review

STANDARD REVIEWED	DISCUSSION/OBSERVATION	COMPLIANCE DATE	DATE CORRECTED
	<p>Time: 1:00 PM to 3:30 PM Census: 58</p> <p>Licensing Specialist reviewed the following 10 personnel records:</p> <ul style="list-style-type: none"> • [REDACTED] -no discrepancies. • [REDACTED] -no discrepancies. • [REDACTED] -no discrepancies. • [REDACTED] -background check paperwork completed and present but was not properly submitted. • [REDACTED] -no discrepancies. • [REDACTED] no discrepancies. • [REDACTED] no discrepancies. • [REDACTED] background check paperwork completed and present but was not properly submitted. • [REDACTED] no discrepancies. • [REDACTED] no discrepancies. <p>Reviewed the following termed staff's personnel records:</p> <ul style="list-style-type: none"> • [REDACTED] -no discrepancies. <p>Records contained the required verifications, certifications, and documentation per the MLS. Staff training is up to date to include 10 hrs. of SRU training.</p> <p>T/A was given on the 2 new staff members whose background check paperwork is present, completed, and notarized but was not submitted correctly to the central registry per consulting with Cynthia Smith, PRLU Administrative Analyst. The agency will be following up with Cynthia Smith to get these ran and completed within 10 days. The agency will notify licensing once these checks are completed. This agency has had a challenge with retaining an HR Personnel Staff Member.</p>		

COMMENTS of Person receiving form

Charlotte Lockhart, CEO 6/18/24	<i>Eleanor White</i>	06/18/24	
PERSON SIGNING AS RECEIVING	DATE	LICENSING SPECIALIST	DATE