



Placement and Residential Licensing Unit

P.O. Box 1437, Slot S140, Little Rock, AR 72203-1437

P: 501.682.8590 F: 501.683.6060 TDD: 501.682.1550

Notice of Serious Incident

Case Number: 023283

Date of Incident: 8/17/2024

Date Received: 8/19/2024

Facility Name: Millcreek of Arkansas PRTF

Facility Number: 233

Incident Type: Dual

Report Description: [REDACTED] states that workers found her charger to her vape. She stated that they didn't find her vape though. She stated that staff member [REDACTED] told her to give her the vape so she wouldn't get in trouble for it and she ([REDACTED] would keep it for her and charge it for her and bring it in for her to vape off of when needed. Report made to [REDACTED]
[REDACTED]

Interim Action Narrative: [REDACTED] placed on administrative leave pending investigation.

Maltreatment Narrative: [REDACTED]
[REDACTED]

[REDACTED] It is reported that [REDACTED] stated that she brought a vape in with her when she came to Millcreek. She states that staff found her vape charger and [REDACTED] told her to give her the vape so she wouldn't get in trouble. [REDACTED] states that [REDACTED] keeps the vape in her car and will bring it in during her shift (3rd shift) and let her take a couple of drags off of it.

Licensing Narrative: 8/19/24 Program Coordinator checked [REDACTED] no [REDACTED] assigned at this time but will check again later today. Facility emailed for witness

statements from A/O and A/V. Email received from Emily Burris of Millcreek as follows: A/O has been placed on leave. A/V can't give any specifics on timeframes. All I got was that it was the first weekend she was here that worker let her vape. I have reviewed video and found nothing. A/v states that worker let her vape in her room. A/O works 3rd shift and roommate has never seen this occur. Per phone call with Emily Burris of Millcreek, A/V stated she brought the vape pen into Millcreek in her bra. Pat downs are conducted upon entry to Millcreek, but not around the bra area. 8/19/24-Witness statements from A/V, A/O and peers including A/V's roommate reviewed. A/V's statement states that A/O held A/V's vape for her and let her vape. All other witness statements, including A/O's, state that at no time did A/O provide a vape to A/V. This complaint was staffed with Program Coordinator Kendra Rice and Program Manager Chelsea Vardell. Licensing is not prepared to make a finding at this time. 8/20/24-Email sent to [REDACTED] to share any additional information she may gain from investigation with licensing. 10/8/24-Reviewed for closure. There is still no maltreatment finding. 11/21/24-Received notification that maltreatment was unfounded. 521 issued including that staff [REDACTED] will be retrained on staff/client boundaries. Completion of training will be sent to licensing. 11/25/2024, reviewed and approved by Program Coordinator, Case complete.



Division of Child Care & Early Childhood Education
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521 Visit Compliance Report

Licensee: Millcreek of Arkansas PRTF

Facility Number: 233

Licensee Address: 1828 INDUSTRIAL DR
FORDYCE AR 71742-7110

Licensing Specialist: Clayton DeBoer

Person In Charge: Emerald Burris

Record Visit Date: 11/21/2024

Home Visit Date: 11/21/2024

Purpose of Visit: Revisit Complaint

Regulations Out of Compliance:

Regulations Needing Technical Assistance:

Regulation Not Applicable:

Regulations Not Correctable:

Narrative:

This is to document that case#023283 has been investigated and determined to be unfounded. As a precautionary measure, staff [REDACTED] will be retrained on staff/client boundaries. Training completion will be provided to licensing.

Provider Comments:

CCL Staff Signature :

Date: 11/21/2024



Provider Signature :

Date: 11/21/2024

